



City of San Antonio

Contract Summary Sheet

Date: 12/16/2021
Agenda Item: 21-4132

Name/Title (Caption as shown on agenda): Annual Contract for Chameleon Shelter Software Case Management System Maintenance and Support for Animal Care Services 6100013236 VF	
Brief Description of Item(s) and Use: This contract will provide the Animal Care Services Department (ACS) with continued software maintenance and support for the Chameleon Shelter Software Case Management system. This system has been used by Animal Care Services since 2014 for the integration of shelter activities including kennel, intake, and volunteer management, field staff dispatching, medical record-keeping, and licensing. These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements.	
Total \$:	\$27,000.00 annually; \$135,000.00 contract period
Contract Period:	January 1, 2022 through December 31, 2024, with two, one-year renewal options
Method of Procurement:	Sole Source
Price Trend:	No change
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	HLP, Inc., 9888 West Belleview Ave., Suite 110, Littleton, CO 80123
Previous Contractor(s):	HLP, Inc., 9888 West Belleview Ave., Suite 110, Littleton, CO 80123
Comments:	N/A
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, City would lose the right to receive updates, upgrades, patches, and technical support services for the shelter case management system. Any maintenance and support for the shelter care management system would have to be secured on an as-needed basis which may affect reliable delivery of patron services.
Using Department (s):	Animal Care Services